

Plymstock Road Runners Committee Meeting – Wednesday 7th March 2018

Location: 98 Plymstock Road

Present: Steve Leonard (SL), Linda Worsfold (LW), Jill Rose (JR), Steve Rose (SR), Dave Oliver (DO), Bridgette Henry (BH), Clare Palmer (CP) and Rachael Beale (RB).

Apologies: Owen Hughes (OH) and Liz Hall (LH).

Minutes:

Finance Committee:	
<p>1. Training Kit Mix up with kit prices. SL to retrieve email / invoice to work out what was quoted. This will allow LW work out what to sell remainder for and to minimise loss.</p>	<p>Action on: SL LW</p>
<p>2. GDPR - Dropbox account to be created and 2017 sheet to be kept until April when new form should be completed. Need to delete old members data. - Dropbox account will be password protected - Those with access: SL, RB, SR, LW - File required by SR with name and age information for Grand Prix - Find out from Dave Dane where data is stored for Juniors - LW to add emergency contact info to Dropbox spreadsheet - Discussed emergency details and what to do with the data. We have a duty of care but the membership form does include a disclaimer. - SR to create a new membership application form that gets rid of occupational data, adds medical conditions that we should be aware of.</p>	<p>LW LW? SR / RB LW SR Done</p>
<p>3. Club Membership Numbers - LW: PRR will break even with 91 members paying full price - LW: Important to sell blue t-shirts over the year and charge correct price for training tops. - DO: Comment from Dave that members would pay more for membership. - Stress at club that it is time to pay subs.</p>	
<p>4. Any other business - First Aiders: Identify qualified first aiders on the notice board and add pictures for easy identification at club. - Add RB to bank mandate - DO is happy to stay on the bank mandate</p>	<p>SR LW</p>
Internal Committee	
<p>1. RB welcomed to the committee</p>	
<p>2. 30 Year anniversary - Boat trip very expensive Other ideas discussed: Ferry to Cawsand, meal and ferry back again Ferry to Royal William Yard Run to Eddystone Inn and have a meal Skittles at Westward Ho! - Follow up on boat trip idea</p>	<p>BH</p>

- Follow up on the ferry to Cawsand - Follow up on skittles	SL JR
3. Relay - 14-15 names down so far - 17 needed	
4. Promotion of club See below	
5. Strava - Ian Walls this months winner: 99.99 miles. SL to announce at club. - Change the reason for the award each month. Include elevation and number of runs in a week. - DO to continue organising - Desktop Strava: needs a photo	SL DO SL
6. Club events Coffee Run: Mid April 18, Mid September 18, Mid Jan 19	
7. Any other business - SR to change secretary name on website - ARC Membership: Due for repayment – need to know this years club membership numbers. LW: double check numbers for the form before we can apply for insurance	SR Done LW
Muddy Duck Committee	
1/2. Race Promotion and flyer update - SL has put advert for race on Muskies Facebook page - LH produced a flyer but has used a photo from Parkrun. Do we instead just go with a logo? - SL to get flyers out that will target local runners -Advertise in Wembury Review? - Advertise in PPI - Advertise on radio stations - In the Herald - Include a flyer with the cheques to the school. - Flyer to go up on notice boards - Sports Centre - Fish & Chip Shop - Gym @ Plymstock School - Include advert in School newsletters	SL DO DO DO LW? DO BH SL Dave Dane
3. Muddy Duck Facebook Page - Discussed limiting the number of registrations on the website SR – we can handle 300 runners and usually get ~100 register on the day. Flyer currently says that runners can enter on the day of the race. This could be changed to say to check on website in case race is full. - Currently have 55 entries after 2 weeks on-line entry open - Current situation: Let the race fill up online.	
4. Any other business: - Oreston School booking form ok - SW Water have replied – they have OK'd road by sewage works - First Aid: Gone for company ('Really Good First Aid') in Ivybridge – cheaper than St Johns at £110 for 2 people. - City Council: Risk Assessments and route and management plan have been sent by CP. They now need our insurance certificate. - Council also require details of vendors: Names and email addresses. Action on	SR

