



Plymstock Road Runners - AGM No. 33 Minutes

Date: 25th February 2021

Item	Discussion	Action
1.0	Members Present and Apologies (GB)	
	20 No. present Apologies: Katie Bentley	
2.0	Acceptance of Minutes from last meeting (GB)	
1.1	The minutes of the previous meeting were accepted. Proposed by Dave Dane, seconded by Alan Jones.	
3.0	Chairman Report (SR)	
	All happy with report issued.	
4.0	Finance Report (LW)	
4.1	Annual Report 20/21 - advanced copy issued. A signed verified copy is attached to these AGM minutes. Total balance £6580 overall of which about £1000 Muddy Duck, £2400 Junior Section and £3100 Senior Section. Club has 77 members including 4 no. life members. Very minimal expenses, mainly affiliation fees for Association of Running Clubs (ARC) and England Athletics (EA) and a donation to the Elburton PTA.	
4.2	Draft Budget 21/22 - advanced copy issued. Seniors surplus was £1200 with a forecast loss of £400 loss providing a net variance compared to original budget was £1600 up. Proposed budget for 21/22: Add the £1200, with £1700 going out results in a £500 down, which is roughly where we proposed to start at the beginning of this financial year. In terms of club fees, proposal is to reduce club membership fees to £10 for the year and £5 for those joining from 1 st January. Expenses may change due to lockdown variations. Rent assumption is back in the hall from 1 st September; if it is July, there will be an additional £100. Big items allowed are £250 for a post Covid event, £600 for a website refresh. The budget was approved by all.	
5.0	Election of Officers and Committee (SR)	
5.1	Nomination of offers to vacant position of Chairman Bill Christie nominated Jackie Faulkner, seconded by Steve Rose. Jackie happy to accept All happy for Jackie to take position of chair. Jackie requested a vice chairman position, a co-opted or committee position. The position could be combined with Club Captain. Club membership to be made aware.	
5.2	Re-election of existing Officers and Committee <ul style="list-style-type: none"> • Dave Dane nominated Linda Worsfold to continue as Treasurer, seconded by Steve Leonard. All are happy. • Alan Jones nominated Graham Bale as Secretary, seconded by Jill Rose. All are happy. • Remainder of committee Steve Rose, Carla Haynes, Brett Tunnicliffe. All are happy. Vacant posts are: Social Secretary and Club Captain. No other nominations for these committee positions. Ask membership for expressions of interest.	



6.0	Club Membership Fee Proposal (LW)	
	£10 for the year, £5 from 1 st January approved. Membership of EA is an additional £15.	
7.0	Website Update (SR/CH)	
	<p>SR has liaised with Chris Smith over a website upgrade and hosting it with no commitment to using his services.</p> <p>Chris Smith summarised costs are:</p> <ul style="list-style-type: none"> To build the site and transfer everything over would be £378 (£324 and 3 hours at £18 = £54). Annual costs (if the site is hosted on his server) would be £65. This would have to be included in the budget going forward. <p>Harvey has produced an excel sample idea of the website for those who wish to see it.</p> <p>Discussion took place concerning effectiveness of website drawing people to the club and the need to update existing but at the same time keeping it simple.</p> <p>All are happy for go ahead with the website revamp.</p>	SR
8.0	Qualified Club Coach Training (SR/JF)	
	<p>A 'Leadership in Running Fitness (LiRF)' course is all online and costs £140 for affiliated clubs.</p> <p>A 'Coaching in Running Fitness (CiRF)' course is a four-day face to face course. PRR to pay for anyone interested in becoming a club coach.</p> <p>Not to replace Alan Jones or Dave Dane. It will be good aspiration to get Junior section operating again.</p> <p>Discussion took place concerning needs of coaches and requirements by our club insurance.</p> <p>Bill Christie like to be considered for LiRF. All happy to fund for LiRF.</p>	LW/JF
9.0	Club Kit (CH)	
	<p>Attachments from Fitness for Sport provided.</p> <p>Price £20 includes your name front or back.</p> <p>Suggest first bulk undertaken through club, then individually obtain direct from Fitness for Sport via online. Discount card for 10% are available.</p> <p>Removes the club from holding stock.</p> <p>Suggestion of an opportunity to try kit for size, aim for April at present.</p> <p>Suggestion made to give training tops free to club members to advertise the club.</p> <p>All happy with design. CH to establish dates with Fitness for Sport.</p>	CH
10.0	Muddy Duck Race (SR)	
	Highly unlikely to happen this year, no intention to plan. There is an appetite for racing at the moment, so a race later in the year may be worth thinking about.	SR
11.0	Social/Club Events Timetable (JF)	
	<ul style="list-style-type: none"> Post pandemic party for mid-July 21 before schools finish on a Saturday night, a date for the diaries. Skittles night at Lee Mill for October for weekend after the Plymouth Half. Dave Dane to organise. Christmas party. Mount Edgcombe trail run. CH to arrange during June 21. Virtual London Marathon. Perhaps events connected to that, a half 	JF DD CH JF



	<p>and full marathon training finishing with meal during Aug/Sept 21.</p> <ul style="list-style-type: none"> The Christmas Mousehole lights are cancelled. Have a think of an alternative. 	ALL
12.0	Virtual Event Promotion - full Strava Club Membership (SR)	
	As about 70% use Strava, Steve Leonard proposed for a £4-month fee that segments can be set up for members to compete, at the same time promoting the club. This requires more research, Steve Leonard to come back to JF.	JF
13.0	Club Promotion (SR/JF)	
	<p>Through the school's PTA was suggested by Steve Leonard, good to sponsor as this provides publicity. Captive audience within primary school, a good way of targeting the juniors and seniors age group. Suggestion made to hand out leaflets at cross country events.</p> <p>Laura Wills messaged 'I need to leave but thank you all for your efforts keeping the club going! If you are willing to continue to support primary PTAs, then I can help with Elburton School, as the PTA chair, I know the school is always really grateful.</p>	
14.0	Any other business (All)	
14.1	<p>Please give any thoughts/ideas to new chairman and committee.</p> <p>Dave Dane requested email address of chairman</p> <p>JF suggested a July 21 session to talk with members as we do not talk enough.</p> <p>Steve Leonard, please continue with trail runs</p> <p>Every so often, organise runs outside the area, whether trail or road. Suggest that individual volunteers organise.</p> <p>Dave Dane expressed thanks to Steve Rose for standing in as chairman.</p>	JF JF
15.0	Date of next meeting (GB)	
	To be confirmed for February 2022.	ALL

PLYMSTOCK ROAD RUNNERS

2020/2021 SUMMARY as at 17 February 2021

SENIORS

Description	Income	Expenditure	Balance
Account reconciliation			0.00
Annual subs	1,438.00		1438.00
Armada Forum - annual subs			0.00
Association of Running Clubs membership		143.00	(143.00)
Club kit - old	11.00		11.00
Club kit	64.00		64.00
Coffee morning run			0.00
England Athletics Club registration		150.00	(150.00)
EA athlete membership fees	78.00	75.00	3.00
Erme Valley relay prizes			0.00
Gifts			0.00
Grand Prix prizes / club awards			0.00
Refreshments			0.00
Rent			0.00
Sundry			0.00
Defibrillator pads		63.60	(63.60)
Xmas meal music			0.00
Membership fees re 19/20	30.00		30.00
Membership fees re 21/22	20.00		20.00
EA athlete membership fees re 21/22	15.00		15.00
Donation to Elburton PTA		10.00	(10.00)
2020/21 Totals	£1,656.00	£441.60	£1,214.40
2019/20 balance b/f			£1,893.37
2020/21 Total carried forward			£3,107.77

JUNIORS

Description	Income	Expenditure	Balance
Cross-country medals		23.35	(23.35)
2020/21 Total	£0.00	£23.35	(£23.35)
2019/20 balance b/f			£2,436.82
2020/21 Total carried forward			£2,413.47

MUDDY DUCK

Description	Income	Expenditure	Balance
Race entries			
First Aid			
Race prizes			
Paper cups			
Barrier tape			
Race numbers			
Portaloos			
Postage - stopwatches			
Defibrillator case			
2020/21 Total	£0.00	£0.00	£0.00
2019/20 balance b/f			£1,064.46
2020/21 Total carried forward			£1,064.46

SENIOR SECTION TOTALS	£3,107.77
JUNIOR SECTION TOTALS	£2,413.47
MUDDY DUCK SECTION TOTALS	£1,064.46
CLUB TOTAL BALANCE 2020/21	£6,585.70

Audited by Helen Cooper 16.3.21